

JOB DESCRIPTION

Job/Role Title:	Legal Counsel
Reporting to:	Director of Legal Affairs & Governance
Location:	World Sailing, 20 Eastbourne Terrace, London
Key Dates:	Application Deadline: 4 June 2017 Interviews: Week commencing 19 June 2017

Background

World Sailing is the world governing body for the sport of sailing, officially recognised by the International Olympic Committee (IOC) and International Paralympic Committee (IPC)

World Sailing is responsible for:

- the promotion of the sport internationally;
- managing sailing at the Olympic and Paralympic Games;
- developing the Racing Rules of Sailing and regulations for all sailing competitions;
- the training of judges, umpires and other administrators;
- the development of the sport around the world; and
- representing sailors in all matters concerning the sport.

The principal members of World Sailing are the 145 'Member National Authorities' (MNAs) and the 100+ 'Class Associations'.

We have a clear and ambitious vision:

A world in which millions more people fall in love with sailing; inspired by the unique relationship between sport, technology and the forces of nature, we all work to protect the waters of the world.

Our mission:

To make sailing more exciting and accessible for everyone to participate or watch, and use our reach and influence to create a sustainable future for our sport and the waters of the world.

Role

The Legal Counsel will have responsibility for the provision of legal advice to World Sailing's group companies and support of the governance of World Sailing. The role will report to the Director of Legal Affairs & Governance.

Key Responsibilities

- Key advisor to World Sailing's Commercial Team on contractual frameworks with event organisers, sponsors, commercial partners and other suppliers.
- Advise on various areas of law including contract, intellectual property, sports (including disciplinary, ethical and moral matters), data protection, and other regulatory matters.
- Liaison and effective instruction of World Sailing's external legal advisors and Counsel
- Support to the Director of Legal Affairs with advice to the Board and Senior Management Team on matters relating to corporate governance, legal probity and risk management to ensure that high standards exist in the discharge of the Board and SMT's functions.
- Advise the Board, the Council and Committees on the Constitution and Regulations and World Sailing's functions and responsibilities.
- Working on the organization's forthcoming programme of governance reform and modernisation to ensure World Sailing is seen as a progressive international federation
- Prepare and advise on documentation relating to corporate governance, regulatory issues and assist in the oversight and supervision of World Sailing group companies' transactions and compliance.
- Draft and advise on agreements that the organization requires in order to be able to effectively carry out its business.
- Maintain the contract registers for World Sailing's group companies
- Co-ordinate the annual submission process in conjunction with the Operations Department.
- Provide support to the following World Sailing Committees:
 - Audit Committee
 - Constitution Committee
 - Ethics Commission
 - Judicial Board

Relationships & Interfaces

Strategic reporting to:

- Line Manager – Director of Legal Affairs & Governance
- Legal advice to the Chief Executive Officer, Chief Commercial Officer and other Senior Management Team members.

Support & Guidance to:

- World Sailing staff, Board, World Sailing Committees (listed above), Member National Authorities and Class Associations

Personal Attributes & Experience

Essential

- Practising solicitor in England & Wales (1 – 3 year PQE level).
- Demonstrable experience of two or more of the following areas: contracts (including commercial), employment, intellectual property, sports law and corporate governance.
- Excellent written and verbal English language skills
- Excellent interpersonal and communication skills, including ability to confidently advise senior management colleagues and senior stakeholders
- Solutions focused, pragmatic and practical in approach
- The ability to meet tight deadlines
- Evidence of working within and contributing to a team environment
- A willingness to learn new skills and develop existing competencies
- Strong negotiation skills
- Excellent organisation and analysis skills
- Team player
- Ability to undertake international travel (with appropriate notice)

Desirable

- Experience of working for (or advising) international federations, national governing bodies or other regulatory or not-for-profit organizations.
- Understanding and interest in sport and sailing.
- Second European language

May 2017